



Minutes of the SPPG Meeting held on Tuesday 4 December, 2018

Present: Wendy Blunden, Justin Cankalis, Jennifer Chalmers, Anita Nutt, Graeme Richardson, Norman Taylor, Arthur Thompson, Julian Warrick, Nikki Mardell

1. Welcome

Norman welcomed everyone to the meeting, including Nikki Mardell who is attending for the first time.

2. Apologies

Eleanor Brown, Dr Burch, Mark Gatenby, Shirley Hawkridge, Julian James, Anne Romer, Julie Ward

3. Minutes of last meeting

These were approved.

4. Matters arising not dealt with elsewhere

Anita had said that she would write an article on promoting online services in the next newsletter and had forgotten all about this.

5. Fund raising

Justin had helped set up a bank account and the three signatories are Justin, Wendy and Anita.

We have 45 raffle prizes and a rota of people volunteering to sell raffle tickets had been created. The raffle would be drawn by Dr Burch on Monday 10 December at 11.00.

The screen for the new waiting room would cost £399 plus £50 for the bracket and the surgery would make up the difference if we did not raise enough.

6. Revision of the Constitution

Wendy said that Anne Romer had given her advice on amendments and Wendy said she would rewrite the constitution and email it to members for comment.

7. Focus for 2019

NAPP Awareness Week in June. Ideas needed for a talk during this week and a suggestion of a focus on bereavement. Justin mentioned that the practice was

looking, along with Selden Road and Worthing Medical Group, to set up a group for people to meet for coffee and support. It was hoped that a book of groups supporting people would be created.

8. Practice News

- The new surgery will open on 16 January at 8.00a.m. It was suggested that we get the Town Crier to declare the surgery open. The surgery would close on Monday 14 January after morning surgery and all day on Tuesday. The duty doctor will still be working and patients will be able to phone the surgery.
- Patients can access their medical records by making a request online.
- The CIC had not met recently, but were now linking with North Cissbury to form an LCN. They would be working together to share ideas and resources.
- Dr Delini is leaving but she will be replaced by Dr Lily Kaheebu.
- Demand for appointments has significantly increased recently.
- 30-40% of prescriptions were coming in each day for urgent prescriptions, ie wanting prescriptions that day. Patients are told to return at 5.00pm. The surgery would be keeping a log of these patients to see who was constantly requesting these and they would be sent a warning letter.
- The surgery is closed for 2 days over Christmas.

9. AOB

Several patients would be attending a PPG event at Field Place on Tuesday 11 December.

10. Date of next meeting: Tuesday 5 February, at 6.30pm.